

Breakfast Club Assistant

School:	Darley Dene Primary School	Posted:	28th March 2025
Location:	Garfield Road, Addlestone, Surrey KT15 2NP	Expires:	22nd April 2025 11:59 PM
Contract Type :	Permanent	Start Date:	As Soon As Possible
Salary:	£2,745 pa - PS Grade 3.3	Job ID:	1474321
Hours:	Term Time	Job Reference:	APR25 BSC



Darley Dene Primary School

We are looking to appoint a Breakfast Club Assistant to join our thriving and extremely popular Breakfast Club, committed to offering first class care to our Darley Dene children.

The Breakfast Club Assistant role is term time Monday – Friday 7.30 a.m. – 8.30 a.m.

Purpose of the role

- To provide a stimulating, creative and caring environment, that enables the children to reach their full potential.
- To provide full care for the children, including a healthy breakfast
- Ensure that the club is a safe environment for children
- To ensure that equipment is safe and standards of hygiene are high
- Ensure all Health & Safety procedures are implemented at all times
- Support children with emotional or behavioural problems and help develop their social skills
- Assist in the setting up and putting away of equipment for activities
- Administer first aid as appropriate
- Support the aims and ethos of the school
- Implement all Breakfast Club policies and procedures

About Us

Darley Dene Primary is a one form entry nursery and primary school in Addlestone Surrey with a diverse catchment and a wonderful team spirit. The right candidate will be joining a strong, professional team of enthusiastic staff who will work alongside you in a supportive and constructive way.

We are proud to be part of The Lumen Learning Trust, a successful local multi-academy trust, made up of Saxon Primary School - Shepperton, The Echelford Primary School - Ashford, Walton Oak Primary School - Walton-on-Thames, Ewell Grove Primary & Nursery School - Ewell and Riverbridge Primary School – Staines.

Professional development is central to our ethos and the successful candidate will gain from a wide range of in-house and external learning opportunities.

We are looking for the right candidates to join our team. In particular we require someone who has:

- Good written and verbal communication skills
- High level of personal and emotional resilience
- Lots of patience and the capacity to be flexible
- Ability and confidence to use initiative whilst respecting advice from professionals
- NVQ2/3 childcare qualification is desirable – but not essential

Deadline for Applications is April 22nd 2025

Interviews to be held w/c April 22nd 2025

Applications will be considered upon receipt and we therefore reserve the right to interview/appoint before the closing date.

To apply please complete the application form; we do not accept CVs.

Direct applications are encouraged. Agencies are asked not to contact the school regarding this vacancy.

Safeguarding Statement:

This post is exempt from the Rehabilitation of Offenders Act (ROA) 1974. If you are appointed you will be required to undertake an Enhanced Disclosure & Barring Service (DBS) check. You are required to declare any cautions, convictions, reprimands or final warnings which are not protected (i.e. that are not filtered out*), as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended). You are also required to disclose any pending criminal proceedings against you or current police investigations, including those relating to other employment or matters outside work. Having a criminal record will not necessarily prevent you from taking up appointment; it will depend on the nature of the offence(s) and their relevance to the post you are applying for. However, should you not declare any of the above and this is subsequently revealed, for example through the DBS check, then this may place your employment in jeopardy. Any information given will be treated in the strictest confidence and with due regard to the ROA and data protection legislation.

Lumen Learning Trust is committed to Safeguarding and promoting the welfare of children, young people and vulnerable adults. We expect all staff and volunteers to share this commitment. To achieve this, we will ensure continuous improvement and development of robust Safeguarding processes and procedures that promote a culture of Safeguarding amongst our staff and volunteers. All posts are subject to an enhanced DBS check and satisfactory references, it is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children. Please note that under safer recruitment practices Lumen Learning Trust cannot accept CVs or letters in place of completed application forms.

We welcome applications from under represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.